

*Lonna's Lamb Designs*  
*Lonna Lamb Designer/Teacher*  
*Teaching Agreement*

Chapter or Group: \_\_\_\_\_

Seminar Location: \_\_\_\_\_

Seminar Dates: \_\_\_\_\_

Projects Selected: \_\_\_\_\_

**TEACHER WILL PROVIDE:**

- 1) Original design for display during seminar
- 2) Full Instructions which includes written instructions, line drawing and color photos
- 3) All paints and mediums, stencils and anything needed to complete the project
- 4) Surface prep if applicable which includes surface, background prepared and line drawing placed on, there is a cost per student for a prepped surface or they can bring their own surface. (1 prepped surface per student only.) See attached class selection for cost per student.
- 5) Seminar requirements and instructions from Teacher
- 6) Video equipment for teaching

**CHAPTER OR GROUP WILL PROVIDE:**

- 1.) SEMINAR FEE OF \$425 PER DAY FOR A MINIMUM OF 2 DAYS WITH A MAXIMUM OF 25 STUDENTS PER DAY. ADDITIONAL CHARGE OF \$10 PER STUDENT PER DAY IF OVER MAXIMUM STUDENTS. IF SURFACE PROVIDED BY TEACHER AN ADDITIONAL FEE WILL BE REQUIRED FOR OVER THE MAXIMUM BASED ON PROJECT/SURFACE SELECTED
- 2.) CLASS SHALL BE HELD IF POSSIBLE FROM 9 AM TO 5 PM WITH A 1 HOUR LUNCH BREAK
- 3.) REIMBURSEMENT ON ALL REASONABLE TRAVEL EXPENSES INCLUDING FOOD AND LODGING 48 HOURS PRIOR TO SEMINAR AND 48 HOURS AFTER END OF SEMINAR. MILEAGE TO, FROM AND DURING SEMINAR AT COST BASED ON GSA RATE IF DRIVING TO SEMINAR OR AIRLINE TICKETS AND ALL RELATED EXPENSES (BAGGAGE FEES, TAXI OR SHUTTLE FEES, INSURANCE ETC.)
- 4.) REIMBURSEMENT FOR ANY SHIPPING/MAILING CHARGES
- 5.) GROUP WILL MAKE SURE APPROPRIATE OUTLETS ARE AVAILABLE FOR TEACHING FOR VIDEO EQUIPMENT. FULL LIST OF STUDENT NAMES AND ADDRESS & EMAILS WILL BE GIVEN TO TEACHER.

**CANCELLATION REQUIREMENTS:**

CANCELLATION IS REQUIRED IN WRITING BY EITHER THE CHAPTER/GROUP OR BY THE TEACHER 45 DAYS OR MORE PRIOR TO THE FIRST SCHEDULED SEMINAR DATE.

CHAPTER/GROUP WILL BE LIABLE FOR ALL EXPENSES ALREADY INCURRED IN ITEMS 3 & 4 ABOVE AND 2-5 ABOVE AND ALL RELATED EXPENSES IF NO RESCHEDULING BY EITHER PARTY CAN BE AGREED UPON. IF TEACHER CANCELS THE DEPOSIT WILL BE RETURNED.

ALL EXPENSES AND FEES INCLUDING THE TEACHING FEE SHALL BE PAID AT THE CONCLUSION OF THE SEMINAR WITH ANY CHECKS BEING MADE OUT TO LONNA LAMB

**UPON SIGNING THIS CONTRACT A NON-REFUNDABLE FEE OF \$175 IS REQUIRED** The attachment detailing class selections is considered part of this agreement

**PLEASE KEEP ONE COPY OF THE CONTRACT FOR YOURSELF AND RETURN A SIGNED COPY TO LONNA LAMB**

3914 E. STANDFORD ST.  
SPRINGFIELD MO 65809

lonnasartdesign@gmail.com

417-848-5507

\_\_\_\_\_  
Host/Contact Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Date

\_\_\_\_\_  
Street

\_\_\_\_\_  
Host email

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Host Phone

**SUGGESTED CLASS OPTIONS LISTED AFTER THIS PAGE**

**THESE ARE ONLY SUGGESTIONS YOU CAN FEEL FREE TO LOOK AT ALL MY DESIGNS**

**ALL STUDENTS WILL RECIVE A PRINTED PACKET THE DAY OF THE SEMINAR**

**IF PREP IS REQUIRED IT WILL BE EMAILED TO THE CONTACT PERSON TO SEND OUT TO ALL ATTENDEES, (OR I CAN SEND IT VIA EMAIL TO ALL STUDENTS), AND IF A VIDEO IS REQUIRED TO UNDERSTAND THE PREP IT WILL BE SENT VIA EMAIL, I WOULD REQUIRE A COMPLETE LIST OF ATTENDEES WITH EMAIL ADDRESSES IN ORDER TO SEND THE VIDEO.**

**I AM ALWAYS CREATING NEW DESIGNS OR I CAN CREATE SOMETHING JUST FOR YOUR GROUP.**

**PLEASE GIVE ME PLENTY OF TIME TO CREATE A DESIGN SPECIFICALLY FOR YOUR GROUP IF THAT IS WHAT YOU WISH.**

**LOOKING FORWARD TO HEARING FROM YOU!**

**LONNA**

**NEW DESIGNS THAT ARE NOT AVAILABLE TO THE PUBLIC ARE LISTED ON THE LAST 3 PAGES  
Starting with "Snow Winter Magic"**

# **Class Selection Options**

you may search my website for other class options

You can use surface size suggested or any surface of your choice

## **Old Fashion Santa**

4 hour class  
prep required

Packet includes written step by step instructions, step by step color photos, line drawing and full color photo.

10" round scalloped edge plate from  
pinecraftinc.com

Never been taught



## **Color Wheel Crayons**

4 hour class  
prep required

Packet includes written step by step instructions, step by step color photos, line drawing and full color photo

Surface size is 8 x 10  
wood





## **Strawberry Splashdown**

6 hour class  
prep required

Packet includes  
written step by step  
instructions, step by  
step color photos,  
line drawing and full  
color photo  
Surface size 11 x 14  
canvas panel



## **Color Wheel Beach Chairs**

4 hour class  
No prep required for  
this design.

Packet includes  
written step by step  
instructions, step by  
step color photos, line  
drawing and full  
color photo  
Surface size 8 x 10  
canvas panel





## **Ship in a Bottle**

6 hour class  
prep required

Packet includes written  
step by step instructions,  
step by step  
color photos, line drawing  
and full color photo  
Surface size 10 x 10  
canvas panel



## **Rain Boots & Sunflowers**

6 hour class  
prep required

Packet includes written  
step by step instructions,  
step by step  
color photos, line drawing  
and full color photo  
Surface size 10 x 10 canvas  
panel



## **Oopsy Daisy**

6 hour class  
prep required

Packet includes written  
step by step instructions,  
step by step color photos,  
line drawing and full color  
photo  
Surface size 10 x 10 canvas  
panel



## **Lonna's Magnolias**

6 hour class  
prep required

All work will be done in  
class

Packet includes written  
step by step instructions,  
step by step color photos,  
line drawing and full  
color photo  
Surface size 8 x 10  
canvas panel





## **Holiday Cheer**

6 hour class  
prep required

Packet includes written  
step by step  
instructions, step by  
step color photos, line  
drawing and full  
color photo

Surface size 9 x 12  
canvas panel



## **A Touch of Lemon**

6 hour class  
prep required

All work will be done in  
class

Packet includes written  
step by step  
instructions, step by  
step color photos, line  
drawing and full color  
photo

Surface size 10 x 10  
canvas panel







## **Snowy Winter Magic**

6 hour class

Prep required

Packet includes written step by step instructions, step by step color photos, line drawing and full color photo

Surface size 10 x 10 canvas panel



## **A Day at the Lake**

6 hour class

some prep required

Packet includes written step by step instructions, step by step color photos, line drawing and full

color photo

Surface size 9 x 12 canvas panel



## **Beautiful** **Hydrangeas**

6 hour class  
prep required for the  
background

Packet includes written  
step by step instructions,  
step by step color photos,  
line drawing and full  
color photo  
Surface size 12 x 12  
canvas panel



## **Jack & Coke**

4 hour class  
prep required

Dry brush technique

Packet includes written  
step by step  
instructions, step by  
step color photos, line  
drawing and full  
color photo  
Surface size 10" round  
scalloped edge plate  
from  
[pinecraftinc.com](http://pinecraftinc.com)





## **Delightful Summer Drinks**

2 day class 6 hours each day  
prep required

Lots of techniques will be used in this design, washes, blending, creating ice, adding dimension and reflections.

Surface size is 12 x 24 canvas

Packet includes written step by step instructions, step by step color photos, line drawing and full color photo